



Briercliffe with Extwistle Parish Council

Tuesday, 17th July 2018

Present: Councillor Russell Hawkes (in the Chair), Councillors Ben Eastwood, Roger Frost, Nick Higham, Duncan MacIver, John Stewart and Pam Vincent,

Others: **County Councillor Cosima Towneley**, Steve Watson (Clerk) plus 20 residents.

Councillor Hawkes opened the Parish Council Meeting and welcomed everyone.

<u>Agenda</u>	<u>Actions by Clerk</u>	<u>Cllr Support</u>
Parish Council Agenda		
18/19/026 Apologies for absence		
Apologies were received from Councillors Adam Dack and Simon Dack who were away. Apologies were also received from Borough Councillors Gordon and Maggie Lishman and Anne Kelly.		
18/19/027 Declarations of Interest / Code of Conduct		
There were no Declarations of Interest.		
18/19/028 Formally adjourn the meeting to allow for public participation		
Prior to adjourning the meeting the Chair read out a statement with regards to filming. As there were no objections to the Public Participation being filmed this was permitted.		
RESOLVED: That the meeting is adjourned to allow for Public Participation.		
(a) Calico Proposals Royal Court		
There was no further update as there had been no changes.		

(b) Public Questions		
There were no Public questions submitted in advance within the designated time frame. 3 submissions had been submitted after the deadline for responses to the meeting. Concerns with regards to a Planning Application on Balderstone Lane was permitted by the Chair due to timeframes and responses being required prior to the next Parish Council meeting.		
Residents raised concerns over a Planning Application and were advised of how to raise objections and the process that applications followed. Residents were holding a public meeting the following evening and Councillor Frost agreed to attend to support residents. Borough Councillors had sent a report on what they had objected to with regards to the plans. It was suggested that there would be an impact on light and noise and that a pathway would need to be moved which would impact on the environment and wildlife. It was also suggested that the development was not for light use and that there had not been sufficient consultation. The Parish Council was not notified of the application.		
RESOLVED: That the Parish Council would support resident's objections and support residents through the process.		
A second submission raised questions with regards to the Community Centre and Councillor Frost agreed to provide a written response by the end of the month and a report would be brought to the next Parish Council meeting.		
A third submission related to Councillor's personal lives, relationships and potential, not actual, conduct and was dismissed as being a standards issue that are dealt with by the Borough Council Monitoring Officer.		
(c) Police Report		
There was no Police Report		
(d) County Council Report		
The County Councillor reported that repairs had started on the wall to Lane Bottom but the missing stones will not be replaced and there may be some disruption. She thanked everyone involved in the Briercliffe Gala as this had also been an excellent event for Queen Street Mill which is looking to re-open on the 7 th August and she asked residents to support the Friends of Queen Street Mill Facebook page. Work was continuing on the library but nothing has been formally agreed, the building is not for sale and may re-open part time to deliver a variety of services. Pot Holes are slowly being repaired and the County Councillor was thanked for her report.		
(e) Borough Council Report		
The Borough Councillors had provided an extensive written report. The Chair read the report that outlined the wall repairs, the industrial rubbish is still on-site but has been reported and Streetscene have logged the work and covert cameras are to be used in fly-tipping hotspots. The Borough Councillors also thanked everyone involved in the Gala for a wonderful and successful event, Streetscene emptied the bins. A residents meeting regarding Walverden Road has been held and the Parish council were asked to act as handler for the groups finances. The Council agreed to hold the money but would have no further responsibilities for the finances. The Borough Councillors were thanked for their report. The Recycling Centre is covered in needles and the County Councillor agreed to take up the issue.	needles	CCCT

(f) Gala Update		
The Council thanked everyone that was involved in the Gala and looked forward to supporting the group with next year's event.		
18/19/029 Formally reconvene the Parish Council Meeting		
RESOLVED: That the meeting is formally reconvened for Parish Council Business		
18/19/030 Minutes of the last Parish Council meeting		
The minutes of the last meeting held on 16 th May and the 19 th June 2018 were submitted for approval as a correct record.		
RESOLVED: That the minutes of the Briercliffe with Extwistle Parish Council meeting on the 16th May and the 19th June 2018 are approved as a correct record.		
18/19/031 Matters outstanding from the minutes		
There were no matters outstanding.		
18/19/032 Clerk's Report including Administration – for information only		
The Clerk's report and correspondence was noted.		
18/19/033 Updates and Reports (for information only)		
Members of the Council		
There are 10 people on the Allotment Garden Waiting List and 2 on the pen list, the garage list is to be updated. A request for a drain needs further information and a written response is to be provided. Bushes at Proctor Court Cottage are overstretching the road and require a trim, the County Councillor agreed to take up the issue. Allotment holders have made complaints regarding pests and a report back is to be prepared. A resident has offered the Council an Acer Tree which will be relocated to Haggate triangle.	Garage list Drain Trim bush	PV & RH RH CCCT
Community Centre Update		
The Community Centre is to meet soon.		
Website		
Website statistics were noted, with 178 unique visitors and 493 page views.		
Heritage Items		
The Heritage Board is back with the makers following alterations to the proof. The County Council have given permission for the footpath map but have suggested the Parish Council becomes the license holder. Sponsorship to reduce the price was suggested.	License	RF

18/19/034 Finance				
1. Accounts to be approved for payment. Additional bills included.				
1.1	Clerk Salary	£404.21	SO PAID	
1.2	D Thompson Allotment refund	£52.50	000056 PAID	
1.3	P Vincent Water Pump	£129.95	000057 PAID	
1.4	HMRC Clerk tax	£101.05	001381	
1.5	M. Greenwood Lengthsman	£900.00		
	M. Greenwood Allotments	£515.00		
	Total	£1,415.00	001382	
1.6	Nu-Age Newsletter	£440.00	001383	
1.7	Lanlee	£88.54	001384	
1.8	Scribe charges	£40.00	001385	
1.9	M&M Motors	£129.54	001386	
1.10	Waterplus	£166.23	001387	
1.11	Blakeys	£75.60	001388	
1.12	Briercliffe Community Centre	£88.00	001389	
1.13	A Crewe	£60.00	001390	
1.14	P Dickinson	£110.00	001391	
RESOLVED: The bills outlined above are paid.				
2. Income Received				
2.1	Bank Interest		£0.12	
2.2	Garages		£772.71	
2.3	Allotments		£73.50	
3. <i>Bank Balances to 30th June 2018</i>				
	▪ Current a/c –	£	17,710.19	
	▪ Deposit a/c –	£	2,922.21	
	▪ Petty Cash -	£	28.57	
	▪ Facebook Boost -	£	100.00	
	▪ Garages -	£	5,863.89	
	Total	£	26,624.86	
The budget monitoring report, petty cash report and bank reconciliations were circulated.				
RESOLVED: That the bank balances, budget monitoring report, petty cash report and bank reconciliations are noted.				
The Annual Governance Statement and Annual Return were circulated.				
RESOLVED: That the Annual Governance Statement and Annual Return are approved and signed.				
18/17/035 To receive reports from Committees and consider the Recommendations				
1. <i>Allotments Committee</i>				
The Allotment Committee has not met.				

2.	<i>Planning Committee</i>		
	There was no report.		
3.	<i>Finance and Strategic Planning Committee</i>		
	There was no report.		
4.	<i>Lengthsman Committee</i>		
	The Lengthsman Committee has not met.		
18/17/036	To receive reports from Working Groups – for information only		
1.	<i>Planning Working Group (excluding planning applications) -</i>		
	<i>There was no report</i>		
2.	<i>Community Involvement Working Group</i>		
	A big thank you was given to the gala organisers, the Harle Syke Chronicle and Briercliffe Community Hub were thanked for the work on Facebook. There was a Toddle Waddle on the 9 th June organised by the Community Hub that was a big success and a McMillan family fun day was held on June 30 th as a Community event and all involved were thanked. The Community Involvement Working Group reported that the Lancashire Environment Fund grant of £24,165 has been approved for the Woodland Walk to provide access for all the community and extend path across the recreation ground, over 50 letters of support were received. The Borough Councillors have also pledged £3,000 Ward Opportunity Funds. A big thank you was given to all involved and especially for the work Councillor Vincent had put into the project.		
4.	<i>Newsletter Working Group</i>		
	The latest newsletter has been delivered and ideas were asked for the next edition. It was noted that the date of the newsletter helped promote the gala and this showed the importance of the newsletter.		
5.	<i>Finance working group</i>		
	The Group has no met.		
6.	<i>Strategic Planning working group</i>		
	The Group has no met.		
18/17/037	Matters identified for future consideration		
	There were no matters identified.		
18/17/038	It was agreed that the next meeting of the Parish Council will be held on Tuesday 18th September 2018 to immediately follow the Planning Committee at 7:30pm and be followed by a Lengthsman Committee.		